



## **CASS SCHOOL DISTRICT 63**

8502 Bailey Road • Darien, Illinois 60561

# **Board of Education Meeting Minutes**

**Tuesday, June 11, 2024**

Minutes of the Meeting of the Board of Education of Cass School District 63, DuPage County, Illinois; held at Indian Prairie Public Library at 7:00 P.M. on the 11th Day of June, 2024.

### **I. Welcome and Call to Order**

The meeting was called to order at 7:02 p.m.

#### **A. Pledge of Allegiance**

#### **B. Roll Call**

Upon roll being called, the following members answered present: President Lana Johnson, Secretary Urszula Tanouye, and members Katie Marinelli, Liz Mitha, and Steve Wyent. Vice President Rinku Patel arrived at 7:12 p.m. and Member Chris Green was absent.

Also in attendance: Superintendent Mark R. Cross, and Recording Secretary and Administrative Assistant Gayle Wilson.

#### **C. Recognition of Audience, Announcements, and Correspondence**

Board President Lana Johnson welcomed everyone in attendance and announced that the Board received thank you notes from three teachers.

#### **D. Public Comments**

There were no public comments.

### **II. Consent Agenda**

#### **A. Approval of the June 11, 2024 Meeting Agenda**

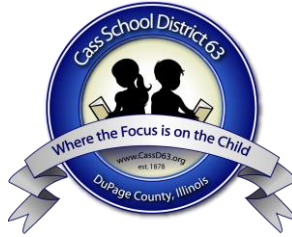
#### **B. Approval of the May 14, 2024 Meeting Minutes**

#### **C. Approval of the Budget, Cash Flow, Investment, and Payroll Reports**

#### **D. Approval of the District Bills**

#### **E. Authorization to Prepay July Bills**

#### **F. Acceptance of Resignations**



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Mr. Cross reviewed the consent agenda, which included a resignation from teacher assistant Danielle Christiano, effective at the close of the 2023-24 school year.

*Member Marinelli moved and Member Wyent seconded a motion to approve the Consent Agenda.*

Roll Call Vote – Aye: Member Marinelli, Member Wyent, Member Mitha, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 6 to 0.

### **III. Reports, Updates, and Informational Items**

#### **A. Administrative Reports**

Mr. Cross reviewed some highlights from the successful end to the 2023-24 school year, including many student activities. He said that while the staff prepared for the move in areas impacted by the geothermal HVAC project, everyone stayed positive and limited the disruptions. He also shared the good news of the recent grant acquisition for the preschool playground, and provided the schedule for the new boys' baseball program.

#### **B. Presentation of Strategic Plan Progress Review**

Mr. Cross reviewed progress on the Vision 2025 Strategic Plan with the Board of Education. Board members and Mr. Cross are pleased with the progress that has been made since the plan was adopted late in 2021, and will continue to focus on continued growth in the areas that remain.

#### **C. Update and Discussion Regarding Facility, Safety, and Security Projects**

Mr. Cross summarized the early progress on the geothermal HVAC project. He is working closely with the architects, engineers, and contractors to troubleshoot any issues as they arise. Mr. Cross also reminded the Board that any necessary change orders will be provided for Board approval, but he will have to make a determination in real time what is necessary for those recommendations. While the district wants to avoid any change orders, a project of this nature is complex and there can be unforeseen situations that



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need to be addressed. He will keep the Board up to date on the status of the project.

Mr. Cross also shared his discussion with a neighbor to Concord regarding some drainage issues that have been reported. He is working to get addressed with both the neighbor and the homeowner association.

#### **D. Update Regarding Joint Food Service Request for Proposals**

Mr. Cross announced that things are progressing with the joint request for proposal process for the lunch program. Site visits and a blind food tasting have both occurred with five vendors participating to date. Final proposals will be opened on July 1 and a special meeting will be necessary for Board approval during the month of July.

#### **IV. Recommended Action Items**

##### **A. Employment of Recommended Personnel**

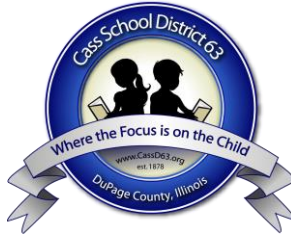
Mr. Cross reviewed recommendations for Cass Junior High School nurse Sarah Acitelli, Cass teacher assistant Bryan Koh, and Concord teacher assistant Sally Oakes for the 2024-25 school year.

*Member Mitha moved and Secretary Tanouye seconded a motion to approve the employment of recommended candidates Sarah Acitelli, Bryan Koh, and Sally Oakes for their respective positions for the 2024-25 school year.*

Roll Call Vote – Aye: Member Mitha, Secretary Tanouye, Member Marinelli, Member Wyent, Vice President Patel, and President Johnson. Nay: None. Motion carried 6 to 0.

##### **B. Approval of Date, Time, and Location of Special Board of Education Meeting**

Mr. Cross explained that the Board of Education will need to hold a special meeting for the purpose of approving the recommended lunch program vendor. Once the bids have been opened and the state approves the recommended vendor, the final meeting date will be set and announced.



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*Member Wyent moved and Member Marinelli seconded a motion to approve July 9 or 16, 2024 at 7:00 p.m. to hold a special board meeting at the Indian Prairie Public Library.*

Roll Call Vote – Aye: Member Wyent, Member Marinelli, Member Mitha, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 6 to 0.

#### **C. Approval of Shared Speech Pathologist Agreement**

*Member Wyent moved and Member Marinelli seconded a motion to approve the Shared Speech Pathologist Agreement.*

Roll Call Vote – Aye: Member Wyent, Member Marinelli, Member Mitha, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 6 to 0.

#### **V. Conclusion**

##### **A. Public Comments**

There was no public comment.

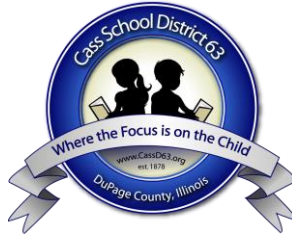
##### **B. Board Member Comments**

Urszula Tanouye thanked Mr. Cross for all his hard work on both the construction project as well as the search for a new lunch program vendor.

##### **C. Adjournment**

*Member Wyent moved and Member Marinelli seconded a motion to adjourn this Board of Education Meeting of June 11, 2024 at 8:18 p.m.*

Voice Vote – Aye: Member Wyent, Member Marinelli, Member Mitha, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 6 to 0.



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Attest: \_\_\_\_\_  
Urszula Tanouye, Board of Education Secretary